

## **Tuck Student Consulting Services (TSCS) – Project Application**

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### **About TSCS**

Thank you for your interest in working with the Tuck Student Consulting Services (TSCS). TSCS is a student-run organization at the Tuck School of Business at Dartmouth that organizes graduate business students to volunteer their time to help local businesses and non-profit initiatives with consulting projects.

### **Applying for Consulting Services**

To help us understand your goals and the scope of your project, please fill out the Project Application and return it to [tscs@tuck.dartmouth.edu](mailto:tscs@tuck.dartmouth.edu). This information will help us understand your organization, project, and expectations. The TSCS co-chairs will contact you to schedule a meeting at Tuck to determine project viability, discuss the goals and scope of your project, and identify the key skills required to form an appropriate consulting team. Once we select a student consulting team, the project lead from that team will contact you to set a timeline and deliverables for the project.

### **Project Size Limits**

We typically staff TSCS projects with three to five Tuck students and limit projects to 40 hours of total service time, with each student providing an average of five to ten hours of service. In outlining your scope and goals, try to define a project that could be completed by one business person working full-time for one week. We will work with you to define a project that can be successfully completed within these constraints.

Thank you for taking the time to carefully fill out the Project Application. Clearly defining the project scope and goals is a vital part of entering into a successful consulting engagement.

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#### **TSCS Contact Information**

Co-chairs: Joshua A.Brough, Annu P.Kayastha, Alex R.Rogalski  
Phone: (603) 646-0109  
E-mail: [tscs@tuck.dartmouth.edu](mailto:tscs@tuck.dartmouth.edu)  
Web site: <http://tuck-clubs.dartmouth.edu/tscs/>

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### **Contact Information**

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Name of Organization:  
Contact Person:  
Address:  
Phone:  
E-mail:  
Organization's web site address:

### **Background**

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How did you hear about TSCS?

Describe your organization's mission and provide a brief history.

### **Problem Definition**

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Briefly describe the inspiration for the project and your organizational needs.

How will the project fit into your organization's overall goals?

### **Project Proposal**

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What questions should be researched? What solutions are you hoping to get from the student consulting team?

Please describe any timing requirements and constraints for this project.

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### **Client Disclosure Permission**

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For TSCS marketing purposes, and for the occasional press inquiry we receive, please indicate whether we have your permission for the following:

- |   |     |    |
|---|-----|----|
| • Disclose on our website that you are a TSCS client? | Yes | No |
| • Including your logo                                 | Yes | No |
| • Including a link to your website                    | Yes | No |
| • Including a brief description of the project        | Yes | No |
| • Disclose to local press that you are a TSCS client? | Yes | No |

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### **Hold Harmless Agreement**

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1. Client wishes to obtain, and Consultants are willing to provide, volunteer consulting services from Consultants at no cost other than reimbursement of Consultants' reasonable out-of-pocket expenses.
2. Client acknowledges that Tuck's involvement has been and will be limited to providing administrative support for matching Project Proposals with volunteer consultants. Client understands and acknowledges that Tuck is not providing the volunteer consulting services, nor does it make any representations or warranties, express or implied, as to the quality of the consulting services, the suitability, skill, expertise, or knowledge of the Consultants for the Project Proposal.
3. Client acknowledges that Consultants are business school students providing free services to Client, that Consultants are not engaged in the business or trade of providing business consulting services, that Consultants make no representations or warranties, express or implied as to their expertise or suitability to provide consulting services relating to the Project Proposal.
4. Client, on behalf of itself/himself/herself hereby releases and waives any claim or cause of action against Consultants (and each of them), Dartmouth College, Tuck School of Business, and the officers, agents, employees, Trustees, and students of each, in any way arising out of, based upon, or connected with the Project Proposal and the performance or non-performance of services relating thereto.
5. This Agreement represents the full and complete agreement of the parties with respect to the subject matter hereof, supersedes any prior dealings, discussions, or inconsistent representations or statements, and may only be amended by a writing signed by duly authorized representatives of all parties. This agreement shall be construed in accordance with the laws of the State of New Hampshire, without regard to the choice of law rules of that State.

On behalf of the organization applying for TSCS services, I agree to the terms described above:

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Signature

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Printed Name

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Name of organization applying for a TSCS team

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Date

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